

Katie S. Burns

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Objective

To obtain the position of Resident Director at Azusa Pacific University's High Sierra Semester

Education

Master of Education in College Student Affairs

Anticipated Graduation May 2010

Azusa Pacific University, Azusa, CA

Bachelor of Arts, Liberal Studies *magna cum laude*

May 2007

Azusa Pacific University, Azusa, CA

Relevant Experience

Graduate Assistant

(August 2007 – Present)

High Sierra Semester, Azusa Pacific University, Azusa, CA

Bass Lake Campus, Bass Lake, CA

- Functioned as an Assistant Resident Director
- Assisted in the development and expansion of student leadership positions
- Supervised Spiritual Accountability and Resource (SAR) Team
- Responsible for all transportation of students and supervision of student drivers
- Backpacking guide for experiential learning component of required leadership course

Resident Advisor

(August 2005 – May 2007, August 2004 – December 2004)

Azusa Pacific University, Azusa, CA

- Responsible for building community in university housing through events, activities and daily interactions.
- Enforced and upheld university policies
- Served in three distinct residential settings (freshmen dorms, upperclassmen apartments and High Sierra)

High Sierra Student Representative

(September 2005 – May 2007)

Azusa Pacific University, Azusa, CA

- Assist in recruiting and registration of students for the High Sierra Semester.
- Act as representative of the High Sierra Semester on campus.

Other Work Experience

Office Manager

(February 2003 – July 2007, July 2008)

Granada Oak Furniture, Simi Valley, CA

- Responsible for general maintenance of office, primarily secretarial duties
- Often assisted with sales and customer service.

Professional Achievements

NASPA Presentation

(Seattle, WA, March 2009)

- Examining Educational Programs with Co-curricular Maps

ICCTE Journal Publication

(<http://www.icctejournal.org>, Summer 2007)

- Assisting learning and success in ADHD children

Extracurricular Activities

Junior High Coach

(May 2004 – May 2006)

Cornerstone Community Church, Simi Valley, CA

- Led small group of 8 junior high girls for Bible Study
- Co-planned and organized the first and second annual purity conference for junior high girls

Certifications/ Professional Memberships

NASPA Member

Wilderness First Responder

(Wilderness Medical Associates, June 2007)

- Also includes CPR, First Aid and Anaphylaxis certifications

Class B Driver license

(California June 2007)

